Extended Vacancy Announcement – VNSA2019-02

Vacancy/Reference Number: VNSA2019-02

Position Title: National Migration Health Physician – Health Assessment Programs

Position Grade: NoC (UN Salary Scale for National Officers)

Duty Station: Pretoria, South Africa

Appointment Type: One Year Fixed Term Contract, with the possibility of extension

Estimated Start Date: As soon as possible

Closing Date: 22 April 2019

Context:
Under the overall supervision of the Chief of Mission (CoM) and the direct supervision of the Chief Migration Health Officer (MHO), the successful candidate will be responsible for the carrying out the following duties and responsibilities in relation to the Migration Health Assessment Centre (MHAC) in Pretoria, South Africa.

Core Functions / Responsibilities:

1. Ensure the efficient daily operations of the Migration Health Assessment Center (MHAC), in close coordination with the Chief Migration Health Officer (CMHO).

2. Conduct the Pretoria MHAC’s migration health assessment process to fulfill the technical requirements of the resettlement countries in the areas of:
   a. Medical examinations;
   b. Imaging;
   c. Laboratory testing;
   d. Vaccinations;
   e. TB management;
   f. Treatment and referrals;
   g. Pre-departure procedures and medical movements;
   h. Documentation, certification and information transmission; and,
   i. Other technical areas as may be required

3. Ensure proper identification of refugees and migrants during the health assessment and record all relevant health information in standard forms; ensuring completeness and accuracy of the recorded information.

4. Perform treatment for TB and sexually transmitted infections and provide support to the HIV and counseling activities. Oversee and coordinate the management of TB cases to ensure effective TB treatment.

5. Oversee and coordinate accurate and effective provision of immunization and presumptive treatment programmes in full compliance with the technical guidelines and protocols of the resettlement countries. Assist CMHO in monitoring, supervising and educating all staff in the delivery of these programmes.

6. Contribute to and maintain a system of quality improvement for each service area within the MHAC. Undertake quality control activities on a regular basis, including practice observation, desk audits and use of self-assessment tools. Use data analysis and web reporting system to monitor performance indicators. Ensure implementation of the global IOM Standard Operating Procedures (SOPs); create and implement Pretoria MHAC specific
SOPs for each service area. Ensure proper reporting and management of incidents according to the Guidance Note for Incident Management.

7. Review and outline current mental health screening protocols in HAP operations MHD Pretoria ensuring that all are in line with the receiving countries’ recommendations and technical instructions.

8. Serve as focal point for TB diagnosis, treatment and final clearance related to Migration Health Assessment.

9. Run IOM Directly Observed Therapy (DOT) clinic in South Africa, Pretoria, supervise DOT in Cape Town, Durban and Port Elizabeth. Coordinate DOT in Angola, Botswana, Mozambique and Namibia. This includes preparation of Standard Operating Procedures (SOPs) for the DOT clinics and regular periodic revisions and updating, as needed.


11. Coordinate with Panel Physicians in Angola, Botswana, Mozambique and Namibia to ensure that Technical Instructions (TIs) of the various programmes are adhered to.

12. Perform quality control on all files received from Angola, Botswana, Mozambique and Namibia and validate them in MIMOSA.

13. Administrative manager of the nurses in the department

14. Organize systematic collection, processing and analyses of migration health data according to guidelines established by the CMHO. Ensure data quality. Provide periodic, as well as ad-hoc reporting to the CMHO for Migration Health activities.

15. Ensure that all data related to health assessment programmes is appropriately entered to Migrant Management Operational System Application (MiMOSA) and other related databases.

16. Oversee the financial aspects of the MHAC in close coordination with the mission’s finance staff: supervise budget preparation, suggest adjustments and cost-effective solutions, and review financial reports.

17. Provide oversight and coordinate the procurement of medical equipment, vaccines, medications and other medical supplies in coordination with the CMHO and the Resource Management Unit.

18. Perform such other duties as may be assigned by the Supervisor.

Required Qualifications and Experience:

Education
University degree in Medicine from an accredited academic institution with at least four years of professional work experience.

Experience
Minimum of four (4) years, post-graduation, (post internship in countries with mandatory internship programs) continuous clinical experience, preferably in a multidisciplinary hospital setting. The last clinical posting should be within the last five years; and, Valid license to practice within the country is mandatory.

Languages
Fluency in both written and spoken English and Afrikaans.

Competencies:
The incumbent is expected to demonstrate the following technical and behavioral competencies

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- Accountability – takes responsibility for action and manages constructive criticisms;
- Client Orientation – works effectively well with client and stakeholders;
- Continuous Learning – promotes continuous learning for self and others
- Communication – listens and communicates clearly, adapting delivery to the audience;
- Creativity and Initiative – actively seeks new ways of improving programmes or services;
- Leadership and Negotiation – develops effective partnerships with internal and external stakeholders;
- Performance Management – identify ways and implement actions to improve performance of self and others;
- Planning and Organizing - plans work, anticipates risks, and sets goals within area of responsibility;
- Professionalism - displays mastery of subject matter;
- Teamwork – contributes to a collegial team environment; incorporates gender related needs, perspectives, concerns and promotes equal gender participation;
- Technological Awareness - displays awareness of relevant technological solutions; and,
- Resource Mobilization - works with internal and external stakeholders to meet resource needs of IOM (optional depending on position level).

Additional Notes:
IOM is committed to a diverse and inclusive environment. External and internal candidates are eligible to apply for this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates and will be given priority over external candidates.

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation. The appointment will be subject to certification that the candidate is medically fit for appointment, reference checks and any residency requirements and security clearances.

Method of application:
If you are qualified for this position, please email the following to pretoriacvs@iom.int under the REFERENCE: VNSA2019/02 in the subject line of your email:

   a. A COVER LETTER MOTIVATING YOUR APPLICATION
   b. DETAILED CV
   c. COPY OF ID
   d. IOM PERSONNEL HISTORY FORM WHICH YOU WILL FIND ON HTTP://SOUTHAFRICA.IOM.INT IN THE VACANCIES SECTION

Kindly quote the REFERENCE- VNSA2019/02 in the subject line of your application. We will not be able to track your applications without the reference code provided. Incomplete applications will be rejected. Previous applications received for this position will be considered active.

Please send your CV’s by 22 April 2019. Only shortlisted candidates will be notified.

INQUIRIES WITH RESPECT TO THE JOB DESCRIPTION AND APPLICATION MAY BE DIRECTED TO THE SAME EMAIL ADDRESS.